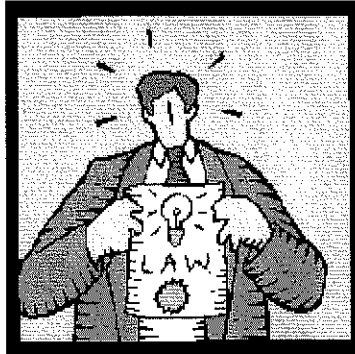


## Required Attachments for All Residential Homestead Exemptions



In order to qualify for any of the residential homestead exemptions (regular residential, over-65, disability, surviving spouse, or 100% disabled veteran) you must **provide HCAD with a copy of either your Texas driver's license or Texas ID Card.**



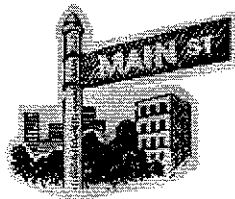
606 Main St.

or



606 Main St.

The address on your driver's license or state ID card must match the physical address of the residence for which you are applying.



606 Main St.

On the back of this page is important information to help you get an updated or new driver's license or Texas-issued personal ID card.

## Required Homestead Application Changes Transcript

Requirements for the homestead exemption changed effective September 1, 2013 per legislation passed in the 83rd Regular Session of the Texas Legislature. This video addresses those changes.

Hi I'm Donna Psencik with the Harris County Appraisal District. You've probably heard that there are new requirements for the homestead exemption. What are they? Today I want to tell you about the new requirements. Several websites and forms will be mentioned in this video. Links to those sites have been included following the video for your reference.

Let's get started.

Before you apply, you need to be sure that you have a Texas driver's license or Texas state-issued ID card.

An exception to having a license or ID card can be made if you are currently in a facility that provides services related to health, infirmity, or aging, or if you take part in a program administered by the attorney general called the address confidentiality program. For everyone else the address on the license or ID must match the street address of the home for which the exemption is claimed.

The chief appraiser can only waive this matching requirement in very limited circumstances. This would be for active duty military personnel or for those with driver's licenses that do not list a home address. If this applies to you, please contact our information center at (713) 957-7800 and inquire about alternate documents you'll need to provide. For all others, **Texas Department of Public Safety** and follow the links to change your address online. There is a small fee for changing your address on your driver's license. Then print a copy of the receipt. If you are new to Texas, you must complete an application for a new driver's license in person at one of the Texas Department of Public Safety locations.

Now you're ready to complete the application. A copy of this application is available on Harris County Appraisal District's website at **www.hcad.org**. Attach a photocopy of your driver's license and the receipt for changing the address if you did that.

Then submit the entire completed application to the Harris County Appraisal District.

You'll need to include these documents with any type of homestead exemption application. That includes general homestead exemption, over-65, disabled, 100% disabled veterans homestead exemptions, and survivor's homestead exemptions. Keep in mind that, depending on the type of exemption, additional documents may be required

Again, links to the websites and forms mentioned in this video, have been included following this video for your reference.

You can get more info at **www.hcad.org**.

### Referenced Links

Texas Driver License Changes

**<http://www.txdps.state.tx.us/driverlicense/>**

2012 Homestead Exemption Application and Affidavits

**<http://hcad.org/pdf/forms/11-13.pdf>**

Harris County Appraisal District

**<http://www.hcad.org>**



Harris County Appraisal District

FORM 11.13 (09/13)

# Application for Residence Homestead Exemption

Account Number:

Tax Year:

Return to: Harris County Appraisal District, P. O. Box 922012, Houston, Texas 77292-2012. The district is located at 13013 Northwest Fwy, Houston, TX 77040. For questions, call (713) 957-7800.

**GENERAL INSTRUCTIONS:** This application is for use in claiming general homestead exemptions pursuant to Tax Code Sections 11.13, 11.131, and 11.432. The exemptions apply to your residence homestead that you own and occupy as your principal residence. You must furnish all information and documentation required by the application.

**\* NEWHS111 \***

**APPLICATION DEADLINES:** For homestead exemptions other than the age 65 and over or disabled person homestead exemptions provided in Tax Code Section 11.13(c) and (d), you must file the completed application with all required documentation between January 1 and no later than April 30 of the year for which you are requesting an exemption. If you qualify for an age 65 and over homestead exemption provided in Tax Code Section 11.13(c) or (d), you must apply for the exemption no later than the first anniversary of the date you qualify for the exemption. If you qualify for a disabled person homestead exemption provided in Tax Code Section 11.13(c) or (d), you must apply for the exemption no later than the first anniversary of the date you qualify for the exemption. Pursuant to Tax Code Section 11.431, you may file a late application for a residence homestead exemption, including a 100% disabled veteran residence homestead exemption, after the deadline for filing has passed if it is filed not later than one year after the delinquency date for the taxes on the homestead.

**WHEN NEW APPLICATION REQUIRED:** Pursuant to Tax Code Section 11.43(c), if the chief appraiser grants your exemption(s), you do not need to reapply annually. However, the chief appraiser may require you to file a new application to confirm your current qualification for the exemption(s) by delivering to you a written notice that a new application is required, accompanied by an appropriate application form. Also, for most exemptions, you must file a new application to claim an exemption that you qualify for in the future if you do not currently qualify.

**DUTY TO NOTIFY:** You have a duty to notify the chief appraiser when your entitlement to any exemption ends.

### OTHER IMPORTANT INFORMATION

Pursuant to Tax Code Section 11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

**Step 1: Provide the year for which the application is filed and other information.**

Tax Year

Date when you began occupying the property as your principal residence

Do you own the property for which you are seeking an exemption? (check one):.....  Yes  No

**Step 2: Property Ownership**

Name of Property Owner

Mailing Address

City, State, and ZIP Code

Phone (area code and number)

Driver's License, Personal ID Certificate, or Social Security Number\*

Birth Date\*\*

Percent Ownership in Property

Other Owner's Name(s) (if applicable)

Birth Date\*\* of Spouse (if applicable)

Other Owner's Percent Ownership

\* Pursuant to Tax Code Section 11.43(f), you are required to furnish this information. A driver's license number, personal identification certificate number, or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b).

\*\* Tax Code Section 11.43(m) allows a person who receives a general homestead exemption in a tax year to receive the age 65 or older exemption for an individual 65 years of age or older in the next tax year on the same property without applying for the age 65 or older exemption if the person becomes 65 years of age in that next year as shown by information in the records of the appraisal district that was provided to the appraisal district by the individual in an application for a general residence homestead exemption.

**Step 3: Property Description**

Street Address \_\_\_\_\_

City, State, and ZIP Code \_\_\_\_\_

Legal Description (if known) \_\_\_\_\_

Appraisal District Account Number (if known) \_\_\_\_\_

Number of acres (not to exceed 20) used for residential occupancy of the structure:  
(Note: The structure and the land must have identical ownership.) \_\_\_\_\_

\_\_\_\_\_ acres

For a MANUFACTURED HOME, state the make, model and identification number \_\_\_\_\_

**Step 4: Exemption Types and Tax Limitation**

Brief descriptions of qualifications for the exemptions listed are provided under each listing; however, to obtain complete information, you should consult the Tax Code. If your appraisal district has not provided with this application a list of taxing units served by the appraisal district with all residential homestead exemptions each taxing unit offers, you may call the appraisal district to determine what homestead exemptions are offered by your taxing units.

- GENERAL RESIDENCE HOMESTEAD EXEMPTION** (Tax Code Section 11.13): You may qualify for this exemption if for the current year and, if filing a late application, for the year for which you are seeking an exemption: (1) you owned this property on January 1; (2) you occupied it as your principal residence on January 1; and (3) you and your spouse do not claim a residence homestead exemption on any other property.
- DISABLED PERSON EXEMPTION** (Tax Code Section 11.13(c), (d)): You may qualify for this exemption if you are under a disability for purposes of payment of disability insurance benefits under Federal Old-Age, Survivors, and Disability Insurance. You can't receive an age 65 or older exemption if you receive this exemption.
- AGE 65 OR OLDER EXEMPTION** (Tax Code Section 11.13(c), (d)): You may qualify for this exemption if you are 65 years of age or older. You may qualify for the year in which you become age 65. You cannot receive a disability exemption if you receive this exemption.
- SURVIVING SPOUSE OF INDIVIDUAL WHO QUALIFIED FOR AGE 65 OR OLDER EXEMPTION UNDER TAX CODE Section 11.13(d)** (Tax Code Section 11.13(q)): You may qualify for this exemption if: (1) your deceased spouse died in a year in which he or she qualified for the exemption under Tax Code Section 11.13(d); (2) you were 55 years of age or older when your deceased spouse died; and (3) the property was your residence homestead when your deceased spouse died and remains your residence homestead. You can't receive this exemption if you receive an exemption under Tax Code Section 11.13(d).

\_\_\_\_\_  
Name of Deceased Spouse

\_\_\_\_\_  
Date of Death

- 100% DISABLED VETERANS EXEMPTION** (Tax Code Section 11.131): You may qualify for this exemption if you are a disabled veteran who receives from the United States Department of Veterans Affairs or its successor: (1) 100 percent disability compensation due to a service-connected disability; and (2) a rating of 100 percent disabled or individual unemployment.

- SURVIVING SPOUSE OF DISABLED VETERAN WHO QUALIFIED FOR THE 100% DISABLED VETERAN'S EXEMPTION** (Tax Code Section 11.131): You may qualify for this exemption if you were married to a disabled veteran who qualified for an exemption under Tax Code Section 11.131 at the time of his or her death and: (1) you have not remarried since the death of the disabled veteran and (2) the property was your residence homestead when the disabled veteran died and remains your residence homestead.

\_\_\_\_\_  
Name of Deceased Spouse

\_\_\_\_\_  
Date of Death

- Check if you seek to transfer a tax limitation from your previous residence homestead as provided by Tax Code Section 11.26(h) or 11.261(h).

Address of last residence homestead:

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, and ZIP Code

**Step 5: Application Documents.**

**Attach a copy of your driver's license or state-issued personal identification certificate. The address listed on your driver's license or state-issued personal identification certificate must correspond to the address of the property for which an exemption is claimed in this application. In certain cases, you are exempt from these requirements or the chief appraiser may waive the requirements.**

Please indicate if you are exempt from the requirement to provide a copy of your driver's license or state-issued personal identification certificate:

I am a resident of a facility that provides services related to health, infirmity, or aging.

\_\_\_\_\_  
Name and Address of Facility

I am certified for participation in the address confidentiality program administered by the Office of the Texas Attorney General under Subchapter C, Chapter 56, Code of Criminal Procedure.

Please indicate if you request that the chief appraiser waive the requirement that the address of the property for which the exemption is claimed correspond to the address listed on your driver's license or state-issued personal identification certificate:

I am an active duty member of the armed services of the United States or the spouse of an active duty member. Attached are a copy of my military identification card or that of my spouse and a copy of a utility bill for the property subject to the claimed exemption in my name or my spouse's name.

I hold a driver's license issued under Section 521.121 or 521.1211, Transportation Code. Attached is a copy of the application for that license from the Texas Department of Transportation.

**For an AGE 65 OR OLDER OR DISABLED exemption:**

In addition to the information identified above, an applicant for an age 65 or older or disabled exemption who is not specifically identified on a deed or other instrument recorded in the applicable real property records as an owner of the residence homestead must provide an affidavit (see last page) or other compelling evidence establishing the applicant's ownership of an interest in the homestead.

**For a 100% DISABLED VETERANS exemption:**

In addition to the information identified above, an applicant for a 100% disabled veterans exemption or the surviving spouse of a disabled veteran who qualified for the 100% disabled veteran's exemption must provide documentation from the United States Department of Veterans Affairs or its successor indicating that the veteran received 100 percent disability compensation due to a service-connected disability and had a rating of 100 percent disabled or individual unemployability.

**For MANUFACTURED HOMES:**

For a **manufactured home** to qualify for a residence homestead, applicant must provide:

- 1) a copy of the statement of ownership and location for the manufactured home issued by the Texas Department of Housing and Community Affairs showing that the applicant is the owner of the manufactured home;
- 2) a copy of the purchase contract or payment receipt showing that the applicant is the purchaser of the manufactured home; or
- 3) a sworn affidavit (see last page) by the applicant indicating that:
  - a) the applicant is the owner of the manufactured home;
  - b) the seller of the manufactured home did not provide the applicant with a purchase contract; and
  - c) the applicant could not locate the seller after making a good faith effort.

**Step 6: Statement Regarding Cooperative Housing**

Do you have an exclusive right to occupy this unit because you own stock in a cooperative housing corporation?.....  Yes  No

**Step 7: Affirmation and Signature**

By signing this application, you state that the facts in this application are true and correct, that you do not claim a residence homestead exemption on another residence homestead in Texas and that you do not claim a residence homestead exemption on a residence homestead outside of Texas.

"I, \_\_\_\_\_, have not claimed another residence homestead

Printed Name of Property Owner

exemption in Texas or another state, and all information provided in this application is true and correct."

**sign here**

\_\_\_\_\_  
Signature of Property Owner or Person Authorized to Sign the Application\*

\_\_\_\_\_  
Date

**NOTICE REGARDING PENALTIES FOR MAKING OR FILING AN APPLICATION CONTAINING A FALSE STATEMENT: If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.**

Your signature on this application constitutes a sworn statement that you have read and understand the *Notice Regarding Penalties for Making or Filing an Application Containing a False Statement*.

\*Only a person with a valid power of attorney or other court-ordered designation is authorized to sign the application on behalf of the property owner.

**Affidavits: Complete and have notarized, if applicable (See Step 5).**

**AFFIDAVIT FOR PERSONS WHO ARE AGE 65 OR OLDER OR HAVE QUALIFYING DISABILITIES**

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, personally appeared \_\_\_\_\_  
who, being by me duly sworn, deposed as follows:

"My name is \_\_\_\_\_. I am over 18 years of age and I am otherwise fully competent to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct. I meet the qualifications for a residence homestead exemption under Tax Code Section 11.13(c) or (d) and am not specifically identified on a deed or other appropriate instrument recorded in the applicable real property records as an owner of the residence homestead indentified in this application. I am a legal owner of the property with a community property interest. Further, Affiant sayeth not."

\_\_\_\_\_  
Signature of Affiant

**SUBSCRIBED AND SWORN TO** before me this, the  
\_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission expires: \_\_\_\_\_

**AFFIDAVIT FOR PERSONS WHO ARE 65 OR OLDER OR HAVE QUALIFYING DISABILITIES**

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, personally appeared \_\_\_\_\_  
who, being by me duly sworn, deposed as follows:

"My name is \_\_\_\_\_. I am over 18 years of age and I am otherwise fully competent to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct. I meet the qualifications for a residence homestead exemption under Tax Code Section 11.13(c) or (d) and am not specifically identified on a deed or other appropriate instrument recorded in the applicable real property records as an owner of the residence homestead indentified in this application. I am a legal owner and own \_\_\_\_\_ percent of the property. Further, Affiant sayeth not."

\_\_\_\_\_  
Signature of Affiant

**SUBSCRIBED AND SWORN TO** before me this, the  
\_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission expires: \_\_\_\_\_

**MANUFACTURED HOME AFFIDAVIT**

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, personally appeared \_\_\_\_\_  
who, being by me duly sworn, deposed as follows:

"My name is \_\_\_\_\_. I am over 18 years of age and I am otherwise fully competent to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct. I am the owner of the manufactured home identified in the foregoing exemption application. The seller of the manufactured home did not provide me with a purchase contract and I could not locate the seller after making a good faith effort. Further, Affiant sayeth not."

\_\_\_\_\_  
Signature of Affiant

**SUBSCRIBED AND SWORN TO** before me this, the  
\_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission expires: \_\_\_\_\_